



Incidents and Accidents at Activities for Children and Young People

We aim to ensure that all our activities for children and young people run smoothly and safely, whether they are regular, ad-hoc or residential. In the instance that something unexpected happens, this paper outlines the steps we take to respond effectively.

Medical Condition Symptoms or Allergic Reactions

Where a child/young person displays symptoms related to the medical conditions or allergies noted on their Consent Form, our trainer first aiders will check what permissible medication or treatment has been noted on the form. They will then help the child/young person administer that medication and/or apply the relevant treatment.

Injuries

Where a child/young person has sustained an injury, one of our First Aid trained leaders will assess the severity of the injury. If they're sure the injury is minor, they will apply any essential first-aid.

If there is any doubt about the severity of symptoms, an adverse reaction or an injury, qualified medical advice will be sought as soon as possible.

Non-urgent medical treatment

If we believe the symptoms, reactions or injury are not severe, we will:

1. Contact you (or one of your emergency contacts as noted on the child/young person's consent form if we can't reach you) to advise what's happened
2. Agree a course of action (e.g. taking the child/young person to hospital in a taxi or waiting for you to arrive to collect them).

If we're unable to contact you or anyone else on the consent form, and the first aid administered is not sufficient, we will **take the child/young person to the nearest Accident and Emergency department**. A Team Member will accompany them with a copy of their consent form(s) for use by hospital and will remain there until you arrive.

Urgent medical treatment needed

If we believe hospital treatment is required for severe symptoms, reactions or a serious injury, we will:

1. Call an ambulance
2. Contact you or another of your emergency contacts (as noted on the child/young person's consent form).

If you're unable to attend before the ambulance departs for hospital, one of our Team Members will accompany them with a copy of their consent form(s) for use by the hospital and will remain there until you arrive.

In all cases above, our leaders will provide a copy of our Incident & Accident form to the child/young person's primary carer.